

# Clubhouse Usage Agreement

For

The Landing on Lake Livingston POA

To request use of the Clubhouse, please call **Karen May at 979-203-8576 (karenmay08@gmail.com)** or **Ron Crone at 713-303-2094**. A Clubhouse Usage Agreement must be completed and signed, and a deposit in the amount of \$85.00 is required. If you leave the Clubhouse clean, that deposit will be refunded upon request.

Member's Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_  
\_\_\_\_\_

Member's Lot Description: Section \_\_\_\_\_ Block \_\_\_\_\_ Lot(s) \_\_\_\_\_

Deposit Received: \_\_\_\_\_ Received By: \_\_\_\_\_

I have requested the use of The Landing's Clubhouse for the date: \_\_\_\_\_

beginning at \_\_\_\_\_ am/pm and ending at approximately \_\_\_\_\_ am/pm.

I acknowledge that I am responsible for the cleanup and the restoring of the Clubhouse to the condition in which it was found, according to the guidelines as described in the attached, within 24 hours from the time my event began. If these requirements are met, I understand that I may request a full refund of my deposit within fourteen (14) days from the date of the event. If I do not leave the Clubhouse in the required condition, I understand that I will forfeit the deposit for the cost of hiring someone to properly clean the Clubhouse.

I also acknowledge that The Landing on Lake Livingston Community Association, Inc. is not responsible for any accident, damage or loss while I am using the Clubhouse and assumes no liability. Any damage to the Clubhouse while I am using it will be my responsibility to repair.

I agree to contact Karen May at or Ron Crone to open the Clubhouse and to close the Clubhouse at the end of my event, a board member or designee will determine if the Clubhouse has been cleaned to their satisfaction.

Any questions should be directed to Karen May or Ron Crone unless instructed otherwise.

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Signature of Member

Printed Name

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Signature

Printed Name

## Clubhouse and Park Rules

- 1 To schedule the use of the clubhouse or park area, contact:

Karen May, 979-203-8576 karen\_may08@aol.com or Ron Crone 713-303-0909

Upon scheduling, a Clubhouse Usage Agreement MUST be signed. Violation of any terms of the agreement or guidelines could result in denial of any future use of the facility.

- 3 After use, all grounds and the Clubhouse must be cleaned and restored to the same condition as it was found (see attached Clean-Up Guidelines).

No loud music is permitted. Keep all music and noise to a reasonable level.

- 5 No unruly behavior or activity is permitted, nor will any illegal activity of any sort be allowed.

All activities must cease at 11 p.m.

- 7 User must be responsible for supplies, including all paper products (toilet paper, paper towels, and garbage bags).

- 8 User agrees to remove ALL trash and leftover items from the Clubhouse before leaving.

- 9 User will be responsible for any damage or destruction to The Landing's property during usage.

# Clubhouse Clean-Up Guidelines

## Party Room Area

1. Clean floor (tile and carpet) and table tops. If Clubhouse tablecloths were used, launder and return to the clubhouse within 48 hours.
2. If tables were rearranged, replace them in their original area.
3. If extra chairs or tables were taken out of the cabinet, put them back in the cabinet.
4. Take all bagged and other garbage with you.
5. Take any leftover items with you including food items or paper products.
6. Turn off lights, fans, and air conditioner.

## Bathroom Area

1. Clean toilet, sink area, and floor.
2. Empty waste basket.
3. Turn off light.

## Kitchen Area (if you use the kitchen area)

1. Clean countertops, floor, stove, sink, and refrigerator.
2. Turn off lights, stove, fan, and air conditioner.
3. Empty garbage container and replace bag.

## BBQ Area (if you used the BBQ area)

1. Re-stack wood.
2. Clean ashes from firebox.
3. If grease has been spilled, clean up area.
4. Pick up cans and other trash in area.
5. Sweep floor.

## Patio Area (if you used the Patio area)

1. Clean table.
2. Pick up cans and other trash in area.
3. Sweep floor.
4. Turn off lights.

## Entrance

Sweep porch area.

**REMOVE ALL BAGGED AND OTHER GARBAGE FROM THE PREMISES.**

**WE DO NOT HAVE GARBAGE SERVICE FOR THE CLUBHOUSE**